

## 1.4.2 STANDING COMMITTEES

(Chaired by a member of the Senate with a majority of members who are elected Faculty Senators)

### 1.4.2.1 Senate Rules and Elections Committee (SREC)

The SREC is charged with codifying, making editorial changes in, and interpreting, the *Rules* of the Senate, at the direction or with the approval of either the Senate Council or the Senate. It shall be responsible for initiating any changes in the *Rules* concerning the organization of the Senate (SR 1). It shall also evaluate and revise any section of the *Rules* where necessary to eliminate inconsistencies, clarify confusing statements, and note omissions, and may initiate and suggest to the Senate Council any necessary modification in the *Rules*.

The SREC shall certify faculty member eligibility in elections of Faculty Trustees, and in elections of University Faculty representatives to the Senate, to the Senate Council, and to a Presidential Search Committee. In addition, the SREC shall recommend to the University Senate election policies and procedures.

### 1.4.2.2 Senate Admissions and Academic Standards Committee (SAASC)

The SAASC is charged to examine and recommend to the University Senate changes: in the admission requirements and grading rules; standards for granting academic credit; probation and suspension procedures; and degree and graduation requirements. Basically, the SAASC shall review Sections IV and V of the *Senate Rules* but may consider other related areas. Recommendations by the SAASC on conditions of merit and circumstance for (1) graduation requirements, (2) honors with degrees that are conferred to graduating students (SR 5.4.2.2) and (3) Honorary Degrees conferred to others (SR 5.4.2.3), shall be acted upon by the elected University Faculty Senators, as per KRS 164.240.

### 1.4.2.3 Senate Academic Facilities Committee (SAFC)

The SAFC is charged with the responsibility of providing information and recommendations to the Senate about the alteration, construction, and allocation of all property and physical facilities that may affect the educational objectives of the University. In this regard, it shall be concerned about such matters as classrooms, buildings and grounds, shops and other such real property, audio-visual and television equipment, computers, duplication and printing facilities, vehicle pools, and scientific and musical instruments. The SAFC shall act in these ways:

- A. Serve the administration as a source of faculty information and opinion about the need, design, and priority and construction or renovation projects.
- B. Inform the Senate at least annually about problems relating to the alteration, construction, or allocation of academic facilities and about future plans and priorities for them. Whenever necessary, the SAFC may initiate action by preparing a recommendation to the administration, which should be routed through the Senate Council for Senate approval.
- C. Maintain communication with the appropriate administrators about the current status and utilization of academic facilities. [US: 10/12/81]
- D. Study the use, renovation, and need for space (including classrooms) and equipment relevant to academic programs and functions. [US: 3/12/84]

### 1.4.2.4 Senate Library Committee (SLC)

The SLC is charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University as a whole with respect to the Libraries, the faculty body of which is equivalent to the faculty of a college (GR VII.A.1). The SLC is responsible for consultation and advising with faculty of the Libraries or the Dean of Libraries, on such matters as are referred to it by the by the Libraries faculty, by the Dean, or by other University personnel, which pertain to improving the effectiveness of the Libraries as a part of the broad academic program of the University of Kentucky.

### 1.4.2.5 Senate Research Committee (SRC)

The SRC shall be responsible for reviewing University research policies and their implementation. In addition, it shall make recommendations to the University Senate regarding those policies and the priorities for them.

### 1.4.2.6 Senate Academic Programs (SAPC)

The SAPC is charged with recommending action to the Senate on all new academic programs approved by the Undergraduate Council, the Graduate Council, or the Academic Council for the Medical Center. Specifically, the SAPC shall review the academic excellence, the need, and the impact, desirability, and priority of the new academic program in

relation to other programs. In approving a new program, the Committee shall recommend a priority to indicate its importance and the immediacy with which it should be implemented.

The Committee shall function mainly through three permanent subcommittees: Graduate Degree Programs, First Degree Programs (including undergraduate degree programs), and Professional and Pre-professional Degree programs. The appropriate subcommittee shall investigate the proposed new program and present its evaluation to the full committee, which shall decide on its recommendation to the Senate. In ascertaining the appropriate subcommittee, and in acting upon the recommendations of the SAPC, it is the policy of the University Senate to adopt and utilize the definitions of the Council on Postsecondary Education that distinguish these different types of degree programs.

#### **1.4.2.7 Senate Academic Planning and Priorities Committee (SAPPC)**

The SAPPC is charged with concern over major, broad, long-range plans and priorities. It shall:

- A. identify major academic problems likely to be faced by the University in the foreseeable future;
- B. formulate and recommend to the Senate plausible academic goals for the institution;
- C. develop procedures and criteria for recommending academic priorities;
- D. recommend to the Senate institutional policies that recognize academic priorities and goals, assess the progress of the institution toward its goals and report periodically to the Senate; and,
- E. recommend to the Senate a means for increasing the University's effectiveness in establishing and implementing its academic policies.
- F. serve the Senate and the administration as a source of faculty information and opinion concerning academic planning and priorities. [US: 4/10/89]

#### **1.4.2.8 Senate Academic Organization and Structure Committee (SAOSC)**

The SAOSC is charged to:

- A. review and recommend to the University Senate priorities on all proposals for new educational units (colleges, schools, departments, graduate centers, multidisciplinary research centers and institutes; interdisciplinary instructional programs)
- B. review all proposals for abolishment or merger of existing educational units;
- C. review all proposals for major changes in organization and structure of educational units;
- D. make appropriate recommendations to the University Senate (and through the Senate to the President and/or Provost) regarding creation, abolition or alterations in organization or structure, or reporting relationships, of educational units throughout the University.
- E. Study and report to the Senate on matters pertaining to faculty size and strength, and student enrollment. [US: 3/12/84]

#### **1.4.2.9 Senate Institutional Finances and Resources Allocation Committee (SIFRAC)**

The SIFRAC is charged to inform the Senate Council and the Senate on the present status of the prospective changes in the finances and other resources available to the University. The SIFRAC shall analyze public budget documents, published reports about financial and other trends and shall consult appropriate officials in fulfilling this function. It shall also examine budgetary data concerning the allocation of available financial resources resulting from budget reductions. However, the SIFRAC's concerns here shall not be focused on departmental, college or other particular interests, but on general concerns and procedures taken from the perspective of the entire University. The SIFRAC shall issue a report annually, and shall make specific reports to the Senate Council at the latter's request.

Membership on the SIFRAC shall include senior faculty with financial and budgetary expertise relevant to university finances. Neither the chair nor a majority of the SIFRAC members have to be elected members of the Senate.

#### **1.4.2.10 Senate Reinstatement Committee (SRIC)**

The SRIC makes final decisions on cases of students who have been academically suspended from the University a second time, whose readmission is dependent on the recommendation of the dean of the college in which the student

plans to enroll and who have petitioned the Senate Council for readmission as per SR 5.3.1.3.D. The SRIC is comprised of the voting members of the Senate Council except if the Senate Council annually votes to name a specific subset of not less than three of its members to constitute the committee. In the latter case, if the Senate Council seeks to designate not more than one student member of the Senate Council as an SRIC member, but no student Senate Council member is available, then a student member shall be nominated to the Senate Council by the Student Government Association.

**(1.4.2.11) Senate Committee on Committees**

[charge being now developed]

**(1.4.2.12) Senate Advisory Committee on Appointment, Promotion and Tenure**

[Membership: chairs of Academic Area Advisory Committees; charge being now developed]

**1.4.3 STANDING COMMITTEES**

(Not necessarily chaired by a member of the Senate or composed of a majority of members who are elected Faculty Senators)

**1.4.3.0 Senate University Studies Committee (SUSC) [US: 2/3/86; 4/14/86; 10/12/87; 4/23/01]**

**A.** The University Studies Committee of the University Senate shall be composed of fourteen (14) voting members, twelve from the University Faculty, and two (2) undergraduates. It shall be chaired by the Associate Provost for Undergraduate Education who shall not have a vote except in cases of ties.

The University Faculty members on the SUSC shall be appointed by the Senate Council. The Senate Council shall solicit nominations from the University Faculty prior to making appointments. The composition of the faculty membership shall be from the same areas of as used in structuring the appointments to the Undergraduate Council (SR 1.3.3.2), with nine members representing the various undergraduate colleges or parts of colleges, and three members appointed at large by the Associate Provost for Undergraduate Education, with the consent of the elected members of the University Studies Committee. Faculty members shall serve for staggered three-year terms and may not succeed themselves nor may they serve on the SUSC again for a period of three years, except for a faculty member who is appointed to fill out a vacant term of one year or less.

The two student members shall be appointed annually by the Senate Council from names recommended by the President of the Student Government Association. [US: 10/12/87]

In addition, in view of that Lexington Community College students enrolled as of July 1, 2004 will be eligible for a University of Kentucky degree if the requirements are completed by August 31, 2010 (HJR214), a liaison to the Undergraduate Council during this period, if desired by the faculty of Lexington Community College, shall designated by a method determined by the faculty of the Lexington Community College.

[language removed]

**C. Waivers**

All waivers of or substitutions for program requirements for particular categories of students, if approved by the Committee, shall be submitted to the Senate Council for its approval. The Senate Council's approval of temporary waivers of or substitutions for program requirements for particular categories of students shall be final. [US: 10/11/99]

**1.4.3.1 Senate Admissions Advisory Committee (SAAC) [US: 11/12/90]**

**A.** The SAAC is a standing committee of the University Senate. The voting members of the SAAC are the Assistant Provost for Enrollment Management, the Chair of the Senate committee on Admissions and Academic Standards, and three additional University Faculty members appointed by the Senate Council to staggered three-year terms. *Ex officio*, non-voting members of the Committee are the Associate Provost of Undergraduate Education and the Vice President for Institutional Research, Planning and Effectiveness (or that person's designee). The committee must be chaired by one of the three appointed University Faculty members. In the case of a tie vote, the vote of the chair shall prevail.

The SAAC is responsible for recommending admissions policy within general guidelines established by the University Senate. The SAAC is charged to:

1. Establish the University's admissions management system, as described in SR 4.2.1.1.B.

2. File a written report to the Provost recommending admissions objectives such as *average* ACT scores and desired size of each year's entering Freshman class. A copy of the report shall be presented to the Senate Council.
3. Establish automatic admission criteria.
4. Upon the recommendation of the Assistant Provost for Enrollment Management, approve any warranted deviations from the automatic admissions criteria.
5. After consultation with the Assistant Provost for Enrollment Management, the SAAC may recommend to the Provost closing admissions on any of the following bases: 1) the desired class size has been reached; 2) the class is large enough given existing constraints; and 3) admissions objectives other than class size have been achieved.
6. Establish parameters for the decisions on exceptions, under which applicants may be admitted who have not met the automatic admissions criteria.
7. Request that the Provost provide specific data on admissions, enrollment, and student performance.
8. Request data from the Assistant Provost for Enrollment Management for use in establishing or evaluating admissions policy.
9. Review and analyze the information provided in (7) and (8) above by the Provost and Assistant Provost for Enrollment Management and disseminate the results of its review and analysis to the educational units.

#### **1.4.3.2 Senate Retroactive Withdrawal Appeals Committee (SRWAC) [US: 12/8/97]**

**A.** The SRWAC shall consist of four members of the University Faculty and one student, plus a sufficient number of alternates, named by the Senate Council. A representative of the Associate VP for Employment Equity, a representative of the Counseling and Testing Center, a representative from the Advising Network, and a representative from the Assistant Dean of Students directing the Disability Resource Center, will serve as *ex officio* nonvoting members of the Committee.

**B.** The Committee shall decide all student requests for retroactive withdrawals as provided by SR 5.1.8.5.

#### **1.4.3.3 Senate Academic Advising Committee (SACAC) [US 4/10/00]**

The SACAC shall consist of three elected faculty members from the University Senate who are currently advising students; three students (two student senators and one student at large) to be selected by the Senate Council upon the recommendation of the President of the Student Government Association; three professional advisors, selected by a process adopted by the UK Advisors Network and the Senate Council; and one ex-officio member: the Associate Provost for Undergraduate Education. The committee shall:

- A.** Regularly review the effectiveness and accountability of academic advising throughout the University
  - B.** Set standards for the quality of academic advising
  - C.** Make recommendations to the Senate Council regarding academic advising
  - D.** Advise the Senate Council about all recommendations or proposals to the Senate regarding academic advising.
- [4/10/00]